

# Central Coast Community LIBRARY



## CONDITIONS OF MEMBERSHIP

The Central Coast Community Library has books & DVD's available for loan. The library is regularly updated with new and current resources.

### Library Membership:

Membership to the Central Coast Community Library is FREE and available to all community members. To become a member of the Central Coast Community Library phone the QLD Association for Healthy Communities, Central Coast office on **5451 1118**. New members will need to complete a membership form providing both personal identification and current permanent residential address.

### Borrowing:

A maximum number of two books and a maximum of two DVD's may be borrowed at one time. You are responsible for all items borrowed under your membership. The loan period for all items is 21 days.

### Renewals:

Items can be renewed for up to 14 days providing there are no reservations for the item. You can arrange renewals in person or by phone. Renewals may be refused due to reservations.

### Returns:

Items may be returned in person or by post:

*In Person:* Monday to Friday between the hours of 8:30am and 4:30pm. We do not offer an out of hour's return service.

*By Post:* QAHC, Po Box 2077 Sunshine Plaza, Maroochydore QLD 4558

### Reservations:

You can reserve items in person, by phone or by email. The complete catalogue may be accessed at [www.gaysunshinecoast.com.au](http://www.gaysunshinecoast.com.au), [www.gayrocky.com](http://www.gayrocky.com) & [www.frasergays.com](http://www.frasergays.com)

### Fees and charges:

Fees will be charged for lost, damaged or unreturned items. The charge will be the replacement cost.

## USING THE LIBRARY SERVICE

Members will:

- Receive a library card to be used each time you borrow an item.
- Advise the library of any changes to their personal details in order to ensure accuracy of contact details.
- Be responsible for all items issued on their card whether borrowed by the registered member or some other person who was given approval to use the card by the card holder. If a library card is lost or stolen members should report it immediately so that a "stop" can be placed on the card to avoid its misuse.
- Return or renew items by the due date. When items become 14 days overdue borrowing privileges will be suspended until the items are returned. As a courtesy overdue notices are issued, however failure to receive a notice will not absolve the customer's responsibilities.
- Return items in the condition in which they were borrowed. Members are liable for costs for damaged or lost items as per the current fee schedule. Replacement items cannot be accepted as an alternative to paying the fee.
- Use DVDs at their own risk. QAHC is not responsible for any damage to computers or other equipment resulting from the use of these items.

# Central Coast **Community** **LIBRARY**



## MEMBERSHIP APPLICATION

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_

Postcode: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Password: \_\_\_\_\_

A confirmation email will be sent once your membership is processed.

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**Office Use Only**

Membership #: \_\_\_\_\_